



REALTY EXECUTIVES EXPERTS
 5550 PAINTED MIRAGE RD SUITE 120, LAS VEGAS NV 89149
 (702) 932-8295 Office (702) 932-8294 Fax

EMPLOYMENT AND SALARY VERIFICATION FORM

To: _____ [Employer Name]

_____ [Employer's fax or email address]

We are in the process of verifying information provided by _____ [Tenant Name] who is applying for one of our properties. In order to complete the application process, we must verify the employment/income information that was provided on his/her application. Information contained on this form will be used in accordance with the Fair Credit Reporting Act. Applicant has provided his/her consent for you to provide the information requested, as verified by his/her signature below.

APPLICANT INFORMATION				
<i>To be completed and signed by the applicant</i>				
Last Name	First Name	Middle Name	Social Security Number ____ - ____ - _____	
Current Address		City	State	Zip Code
CONSENT				
I hereby authorize my employer to provide employment and compensation information to Realty Executives Experts. I hold both Realty Executives Experts and my employer harmless for any claims against them for filling out this form, commenting on the form, or any discussions regarding this form and its subject matter.				
Tenant Signature: _____			Date: _____	

EMPLOYMENT INFORMATION				
<i>To be completed and signed by the applicant's employer (supervisor or HR)</i>				
Employer Name	Telephone No.: () -			
Employer Address	City	State	Zip Code	
Which of the following best describes the employment status of the applicant? <input type="checkbox"/> Current Employee <input type="checkbox"/> Former Employee <input type="checkbox"/> Never an Employee		<input type="checkbox"/> Full-time Employee <input type="checkbox"/> Part-time Employee <input type="checkbox"/> Temporary Employee Avg. Number of Weekly Hours Worked: _____		

Date of Hire (mm/yyyy):	Job Title:	Salary: \$	<input type="checkbox"/> Hourly <input type="checkbox"/> Weekly <input type="checkbox"/> Bi-weekly
		Bonus/Commission?	
		<input type="checkbox"/> Yes: \$ _____ <input type="checkbox"/> No	
Your Name	Your Title	Your Telephone No.:	
		() -	
Signature: _____ Date: _____			

We thank you in advance for your assistance in this matter. Please fax the completed document to my attention at 702-932-8294 or e-mail it to Service@ScottTeam.net .

Sincerely,

Liz Madsen
 Realty Executives Experts Property Manager

